

Optimum Learning

Training Tailored to Your Individual Needs

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3 Chapel Street

New Mills

High Peak

SK22 3JN

Course booking form

I wish to attend:

Course name	Venue	Date

Personal Details

Title:	First name:	Last name:
Address:		
	Post code:	
Phone number:	Mobile:	
Email address:		

Cancellation charges

Cancellations can be very costly, we are force to charge you 100% of the fees for any courses cancelled within a week of the course.

50% of the fees will be charged for cancellations in less than 2 weeks.

For genuine illness absences a percentage of the fee may be reimbursed this must be negotiated directly with the course organiser.

If Optimum Learning have to cancel a course for any reason a full refund will be given. Or alternative date(s) offered.

I enclose a cheque for the sum of £..... Made payable to **Optimum Learning**

Signed Date.....