

Computerised Accounting

Courses available using Sage Line 50,
versions 7-12

- One day course
- Bite-size sessions

An Introduction to computerised accounts

- Apply double entry bookkeeping techniques correctly
- Record sales details in the Sales Ledger and Debtors Control Account
- Record purchase details in the Purchase Ledger and the Creditors Control Account
- Record all VAT transactions
- Construct a Trial Balance to check the accuracy of your account entries
- Derive and interpret the Profit and Loss Account and the Balance Sheet for your business